



St Edward's School

Unity - Achievement - Faith

20th April 2023

Dear Parents and Carers,

In the weeks prior to the Easter break we had a number of instances when students used their phone to contact a parent to say that they are unwell, then making arrangements for their parent to collect them from school.

This circumvents school safeguarding processes, whereby students must report to the student office, who will in turn liaise with home. The student office ensures that school records are maintained, and that relevant members of staff are informed.

As you know, our mobile phone policy prohibits the use of mobile phones by students in school for **any** reason. If your child makes a call home on their mobile phone during school hours, we will treat this as defiance, as students are well aware of our mobile phone policy. The school takes defiance seriously, and this will be reflected in the sanction imposed.

I would ask you not to call your child on their mobile phone whilst they are at school. If a child is seen using their phone, it will be confiscated in accordance with our policy; and if this behaviour is repeated we will again treat it as defiance.

We ask for your support in ensuring that your child understands and complies with our mobile phone policy; and thank you in anticipation.

Yours sincerely,

Miss Morgan, Mr Kemish and Mr Wood
Directors of Learning for Years 7-11

