



St Edward's School

Unity - Achievement - Faith

7th March 2021

Virtual Parent/Carer-Teacher Meeting - Online Appointment Booking

Dear Parents and Carers,

We would like to warmly invite you to attend **a virtual** Parent and Carer/Teacher meeting **on Thursday 17th March between 4pm and 7pm.**

Meetings will be in the form of a **5-minute video call** using the Parents' Evening Booking System. Appointments can be booked from Tuesday 8th March at 10am and will close on Tuesday 15th March at 4pm.

Parent-Teacher appointments have always been 5 minutes long, and this is common across most schools. The benefit of the virtual meeting is that appointments do not overrun and the frustration of being kept waiting due to other appointments over-running, or even missing appointments has been removed. We have been considering ways in which we can get the *most* from the meeting, to make it a genuine two-way conversation, where school and home can work in partnership to support the needs of the child.

Therefore, we have opened up the comments section for meetings so that, when you make an appointment, you can let the teacher know if there are any specific issues that you would like to discuss and/or have any insights that you can pass on as to how they can best help your child to learn in that subject. We really would value any queries or comments in advance so that we can be as helpful as possible. Please make any query focused and concise (please note that comments can only be made via manual bookings and cannot be edited once made).

Please visit <https://sted.schoolcloud.co.uk/> to book your appointments via the parent login, which requires no password (for our new parents a short guide on how to book appointments is on the school website).

Should you have any queries or questions please email enquiries@st-edwards.poole.sch.uk.

We really look forward to seeing you soon,

Yours sincerely,

Mr. Ian Henry
Assistant Headteacher